

**CENTRE FOR RESEARCH  
ANNA UNIVERSITY OF TECHNOLOGY CHENNAI**

**CLAIM BILL FOR Ph.D. PROGRAMME**

DC/ ORAL EXAMINATION BOARD EXPERTS REMUNERATIONS (TA/DA AND SITTING FEE)

1	Name of the Scholar	:		
2	Registration No:	:		Category: FT / PT
3	Date of DC / Oral Examination	:		
4	Venue of the Meeting	:		
5	Name of the expert member with full Address	:		
6	Particulars			Amount (Rs)
				Eligible
i	<b>Travelling Allowance</b> (can claim any one of the following)			
	a. First Class train fare plus 2/3 incidental charges (both ways)			
	b. Three Tier A/C train fare plus 2/3 incidental charges (both ways)			
	c. Two tier A/C train fare (both ways) plus <b>conveyance Rs.500 only</b> (copy of the attested train ticket should be enclosed)			
	d. (i) Actual air fare (economy class: refundable). Boarding pass for onward journey and air ticket (both ways) duly endorsed by the supervisor should be enclosed ( <b>Air travel is applicable only for Oral Examination and not for DC meetings</b> )			
	(ii) Conveyance, if travelled by Air (for both ways)		1200	
	e. If traveled by car, actual mileage (Maximum 300 km for both ways) traveled for DC/Oral Examination Board meetings (Printed bill and trip sheet should be enclosed)		Rs. 7/km	
ii	Thesis evaluation fee		3000	
iii	a. Sitting fee to the members of Oral Examination Board (viva-voce) including local conveyance		1500	
	b. For Doctoral Committee meeting			
	(i) Sitting fee (Except Supervisor, Joint Supervisor and Ex-officio HoD )		500	
	(ii) Local conveyance		250	
iv	Halting charges for DC/Oral Examination meetings. (Original printed bill duly certified by the supervisor should be produced)		1000*	
			<b>Total</b>	
<b>State to whom the reimbursement should be made</b>			Supervisor (or) DC/Oral Examination Member	

\* Subject to the maximum



**Signature of the Supervisor**  
(Name with Office Seal)

**Signature of the Expert member**  
(For an amount Rs.5000/- above, please affix revenue stamp)